

Rubric to assess a portfolio. "School reforms".

| ASPECTS | 4 EXCELLENT | 3 GOOD | 2 NEED IMPROVEMENT | 1 LOW PERFORMANCE |
|---|---|--|--|---|
| ORGANIZATION | The student has composed the pages with a title, the evidence and its reflection with clear and short sentences. | The student has composed most of the pages with a title, the evidence and its reflection with clear and short sentences. | The student has composed some of the pages with a title, the evidence and its reflection with clear and short sentences or the pages are incomplete. | The student hasn't composed most of the pages or they are mostly incomplete. |
| REFLECTION | All the points of the learning diary are fully covered with clear reflection of the work done. | All the points of the learning diary are covered, but without clear reflection of the work done. | Not all the points of the learning diary are clearly developed, and there is still some reflection on the work to be done. | Reflections are missing or the contents of the answers that students provide in their learning diary are not clear and do not fit the reflection they are required to make. |
| USE OF DIGITAL TOOL* | The student shows a high level of proficiency in using the digital tool effectively. The multimedia elements are correctly done and work perfectly. | The student shows enough proficiency in using the digital tool. The multimedia elements are correct but not all work properly. | The student does not show enough proficiency in using the digital tool. The elements do not correspond to what is asked in the learning diary step. | The student does not show any proficiency in using the digital tool. Students do not know what multimedia elements they should include in their learning diary. |
| USE OF ENGLISH | The student uses a wide range of vocabulary and there is no repetition. There aren't any grammatical errors. | The student uses quite a wide range of vocabulary and there is not a lot of repetition. There are few grammatical errors. | The student uses some new vocabulary and a few new expressions. There are some grammatical errors. | The student tends to repeat words. There are serious grammatical errors that prevent the audience from understanding the message. |
| MECHANICS: SPELLING, PUNCTUATION, AND CAPITALISATION | The student uses punctuation, spelling and capitalization correctly. | There are a few minor errors in punctuation, spelling and/or capitalization. | The text contains several errors in punctuation, spelling and/or capitalization. | There are many errors in punctuation, spelling and capitalization. |



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|---------------|---|---|---|---|
| DESIGN | The information is distributed in a very visually attractive way, the combination of colours is very harmonic and the typography used is readable and very appropriate. | The information is distributed in a visual way, the colour combination is appropriate, and the typography used is readable and correct. | The information is visually unattractive, the colours are not combined in a harmonious way and/or the typography is not the most appropriate. | The information is visually unattractive, the colours do not combine harmoniously and/or the typography used is incorrect and unreadable. |

***PRINTED PORTFOLIO:** if you are working on a printed portfolio, the aspect **USE OF DIGITAL TOOL** does not apply.

